



Recreational Activity Request and Liability Agreement

Current and retired employees must submit this request to hunt, fish or participate in recreational activities for approval by the Organizational Unit prior to accessing DOC Property or using other recreational facilities.

Name: _____ Contact Number: _____

Address: _____

Employment Verification: Current DOC Employee Retired DOC Employee

Employment Location: _____

Licensure: I have a current I do not have a current hunting or fishing license
 Hunting License (Expiration Date): _____
 Fishing License (Expiration Date): _____

Guests

Name: _____ Phone Number: _____ Minor: Yes No
Name: _____ Phone Number: _____ Minor: Yes No
Name: _____ Phone Number: _____ Minor: Yes No
Name: _____ Phone Number: _____ Minor: Yes No

I understand and accept that as a condition of my approval to hunt, fish or participate in recreational activities on DOC property or using DOC facilities, I must agree to the following:

- I agree to abide by all federal, state, or local laws and all regulations promulgated by the Virginia Department of Wildlife Resources.
- I agree to comply with the *Recreational Use Guidelines* governing days and hours for activities, authorized equipment and tackle, permissible fishing methods, designated areas for access, and any other requirements made known to me as a condition of my approval.
- I understand that I and my guests will be required to show valid and appropriate licenses upon request to any on-duty DOC employee or to any agent or representative of the Virginia Department of Wildlife Resources.
- I agree to accept full responsibility for any damage done to the state or other person's personal property by myself or my guests and I understand that I will be responsible for repaying any repair or replacement costs associated with this damage.
- I understand that my permission to utilize DOC property for recreational purposes may be withdrawn at any time if the conditions of this operating procedure or the unit's *Recreational Use Guidelines* are violated; or it is deemed to be inappropriate for the individual(s) to be on DOC property for security reasons or other legitimate operational circumstances.
- I acknowledge that the Department of Corrections is not liable for any personal injury or property damage that I sustain while engaged in hunting, fishing, or other recreational activities on DOC Property.
- I understand that failure to comply with this agreement may result in the suspension or revocation of my permission to utilize DOC Property for hunting, fishing, and other recreational activities.

As a condition of my approval to use I have read, understand, and agree to comply with Operating Procedure 320.3, *Hunting, Fishing and Recreational Use of DOC Property*.

Employee Signature: _____ Date: _____

Organizational Unit Head or Designee: _____ Date: _____

